



CULTURAL SERVICES  
FRENCH EMBASSY  
IN THE UNITED STATES

<b>SCHOOL, DISTRICT, OR STATE AGENCY:</b>
_____
<b>PROJECT LEADER:</b>
_____
<b>NAME OF THE PROJECT:</b>
_____

French Dual Language Fund  
Request for Proposals  
2018-2019

# FRENCH DUAL LANGUAGE FUND

## PROJECT PROPOSAL

2018-2019

## GRANT APPLICATION FORM

### TIMELINE

**September 17<sup>th</sup> 2018:** Application deadline.

Please submit this application to Program Director Karl Cogard at [fdlf@face-foundation.org](mailto:fdlf@face-foundation.org)

**October 26<sup>th</sup> 2018:** Funding decisions will be announced

**November 1<sup>st</sup> 2018- January 31<sup>st</sup> 2019:** Grants will be distributed to selected applicants after contracts are finalized by all parties.

**Please note that documents received after January 31<sup>st</sup> 2019 will not be considered and grants will not be distributed.**

### NOTICE

This application form shall present a project for the 2018-2019 school year. Each applicant may submit one project proposal per grant cycle.

Applicants who have received a grant for the previous grant cycle (2017-18) must have completed and submitted the [final grant report](#) to be eligible to the current cycle (2018-2019).

### ABOUT THE FUND

A program of FACE Foundation and the Cultural Services of the French Embassy in the United States, the French Dual Language Fund aims to support and expand the burgeoning nationwide network of French dual language and immersion programs in American public schools. Currently, this network is comprised of 158 schools in 27 states, serving 29,000 students. The objectives of this fund are to:

1. **Expand** French-English dual language and immersion programs throughout the country, in particular in underserved communities
2. **Improve** and strengthen existing French dual language and immersion tracks
3. **Serve** tens of thousands of students each year while creating new programs to serve many more



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## PROJECTS FOR CURRENT GRANT CYCLE

We invite teachers and administrators of American K-12 public schools, school districts, state agencies who manage French dual language and immersion programs to apply for a grant in the amount of \$1,000 to \$10,000 to support a specific project aimed at promoting the objectives of the Fund. The project should address one of the four specific program areas:

**1/ Creating or developing a francophone environment in your school** (for example, purchase of books, DVDs, CDs, or games for the francophone section of your school library OR organization of a francophone event such as film screenings, workshops with children's or young adult authors, theater clubs, and more.)

**2/ Adapted pedagogical material for the classroom** (for example, curriculum supports such as software, DVDs, subscription to TV5, etc. for your French class or subject matter class adapted for French immersion, and more.)

**3/ Professional development for teachers** (for example, sending teachers to France to the CLA or CIEP, sending teachers to the CARLA summer institute, or supporting the facilitation of workshops with experts identified by the district or the school, and more.)

**4/ Initial training or professional development for administrators** (for example, participation by an administrator in a CARLA summer institute, supporting the school to invite external experts or consultants to provide council on development of the dual language program, and more).

*Examples given are intended to provide guidance, but do not represent an exhaustive list of possibilities.*

*The grant will not cover electronics or consumable stationary supplies. We will privilege projects that impact students year after year.*

## ELIGIBILITY CRITERIA

Eligible applicants must:

- Be teachers or administrators at a U.S. public school, OR district administrators, OR state-level administrators, OR PTO/PTA affiliated with a French dual language or immersion program.
- Work for a school, district or state which either has or is in the process of creating a French dual language or immersion program that will serve 30 or more students in the 2018-2019 academic year.
- Demonstrate that French is used in at least 30% of instruction within the French dual language or immersion program
- Applicants who have received a grant for the previous grant cycle (2017-18) must have completed and submitted the [final grant report](#) to be eligible to the current cycle (2018-2019).
- Provide a completed W-9 form with their application. If the application is selected, the grant will be disbursed to the entity whose name appears in box 1 of the W-9 form. See Grants Disbursement section on page 4 for more details.



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**NAME OF THE PROJECT:** \_\_\_\_\_

## I. GENERAL INFORMATION

### OVERVIEW OF THE PROJECT

Name of the project: \_\_\_\_\_

Total project or program budget: \$ \_\_\_\_\_

Amount requested: \$ \_\_\_\_\_ (max \$10,000)

### SCHOOL, DISTRICT, STATE AGENCY SUBMITTING PROPOSAL

Name of School or District: \_\_\_\_\_

Legal status: Traditional public/ Public charter/ Other \_\_\_\_\_

Grade levels within your French dual language or immersion program: \_\_\_\_\_

Date of establishment of your program: \_\_\_\_\_

Number of students in your French program in 2018: \_\_\_\_\_

Goal for number of students in your French program by 2020: \_\_\_\_\_

Total number of students in your school in 2017: \_\_\_\_\_

### DIRECTOR(S) INFORMATION

First name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Department: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_



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**PROJECT LEADER**

*(if different than the Director)*

First name: \_\_\_\_\_

Last Name: \_\_\_\_\_

Job Title: \_\_\_\_\_

Department: \_\_\_\_\_

Email Address: \_\_\_\_\_

Phone Number: \_\_\_\_\_

**GRANTS DISBURSEMENT**

The FACE Foundation requires all candidates to submit a [W-9 form](#) with their application.

If the application is successful, the grant will be made payable to the entity in box 1 of the W-9.

The name of the entity will appear on the grant agreement. In cases where this entity represents the school district, the grant agreement will also include the attention of the candidate school or program. Please note that grants cannot be distributed to individuals.

Please state whether you would like the grant to be disbursed via:

Check, please specify:

Recipient address (and name if different to program leader)

OR

Wire Transfer, please specify:

Recipient bank name \_\_\_\_\_

Recipient bank ABA number \_\_\_\_\_

Payee's account number \_\_\_\_\_

Name and role of the person who will be signing the grant agreement (Director or Program leader, please specify) \_\_\_\_\_



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## II. PARTICIPANTS

### LIST OF PARTNERS INVOLVED IN THE PROJECT (IF APPLICABLE)

#	Name and description of partner (if applicable)
1	_____
2	_____
3	_____
4	_____

## III. PROJECT

### PROJECT SUMMARY

Name of the project: \_\_\_\_\_

Please, describe the objectives, originality and novelty of the project, rationale, departments, schools involved, activities, structures and anticipated outcomes. (2,000 characters max)

All applicants need to complete the following sections. If your project is selected, the FACE Foundation may use this summary in its external communication.



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**PUBLIC IMPACTED**

Check all that apply

- |   |  |
|---|--|
| <input type="checkbox"/> Students, Pre-Kindergarten                               | <input type="checkbox"/> Teachers                          |
| <input type="checkbox"/> Students, Kindergarten – 3 <sup>rd</sup> Grade           | <input type="checkbox"/> School or District Administrators |
| <input type="checkbox"/> Students, 4 <sup>th</sup> Grade – 6 <sup>th</sup> Grade  | <input type="checkbox"/> Other ( <i>Please explain</i> )   |
| <input type="checkbox"/> Students, 7 <sup>th</sup> Grade – 9 <sup>th</sup> Grade  |  |
| <input type="checkbox"/> Students, 9 <sup>th</sup> Grade – 12 <sup>th</sup> Grade |  |

**DEMOGRAPHIC DATA OF THE STUDENTS IMPACTED**

Number of students served/impacted by this project: \_\_\_\_\_

Percentage of students served qualifying for free and reduced lunch: \_\_\_\_\_

Does your school receive Title 1 funding?  Yes  No

Please, provide information about diversity of students served below:

African American \_\_\_\_\_ %

Caucasian \_\_\_\_\_ %

Hispanic and Latino \_\_\_\_\_ %

Asia/ Pacific Islander \_\_\_\_\_ %

Native American \_\_\_\_\_ %

Number of student benefiting from free meals \_\_\_\_\_



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**ANTICIPATED OUTCOMES**

**Please detail the expected outcomes of the project (1,000 characters max):**

**Please detail how this project addresses the Fund's key objectives (1,000 characters max):**



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## IV. BUDGET

### ACTIVITIES

Attention: As previously mentioned, grants will be disbursed between November 2018 and January 31<sup>st</sup> 2019. Documents (grant agreement) received after this date will not be processed and consequently annul the grant.

### TOTAL PROJECT BUDGET FOR GRANT REQUESTED

Please provide a detailed description of how you will allocate the grant from the French Dual Language Fund:

Activities	Date of Activity	Expenditure
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____
_____	_____	\$ _____

Please list all other funding sources for this project, including individuals and normal budgetary allocations:





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## V. REPORTING

You will be asked to submit a **final grant report** by **September 2019** containing the following information:

**Grant Accomplishment(s):** Please describe the progress made toward the goals supported by this grant. What has been the impact of this project on the students/teachers you serve? What factors contributed to your success?

**Challenges & Lessons Learned:** Were there any challenges encountered during the grant period? What were some of the strategies used to address those challenges? What were the major lessons of the project?

**Thinking Ahead to the Future:** Please describe how your school, district, or state agency is planning to leverage the impact of this project to develop your French dual language or immersion program in the years to come.

**Photos and Testimonials:** We will also invite you to submit photos and testimonials from participants.