

SCHOOL, DISTRICT, OR STATE AGENCY:

CONTACT FULL NAME :

# FRENCH DUAL LANGUAGE FUND

## FRENCH TEACHING INTERN GRANTS

### APPLICATION FORM — 2019-2020

#### TIMELINE

**December 12<sup>th</sup> 2018:** Application opens

**January 21<sup>st</sup> 2019:** Application deadline

Please submit your application along with a completed W-9 form to Program Director Karl Cogard at [fdlf@face-foundation.org](mailto:fdlf@face-foundation.org)

**March 2019:** Funding decisions will be announced

**May 2019:** Grants will be distributed to selected applicants after contracts are finalized by all parties.

#### OVERVIEW

One initiative of the French Dual Language Fund is an annual grant program to help schools fund a French Teaching Intern (FTI) from France in their school. Scholarships of \$4,000 will be awarded to 20 schools every year.

Please submit this form to apply for a grant to support a French Teaching Intern (FTI) in the 2019-2020 school year. Each applicant may submit one proposal per grant cycle. Funding decisions will primarily be made based on need and the school's ability to accommodate the French Teaching Intern in a positive environment.

#### ABOUT THE FUND

A program created by the FACE Foundation and the Cultural Services of the French Embassy in the United States, the French Dual Language Fund aims to support and expand the burgeoning nationwide network of French dual language and immersion programs in American public schools. Currently, this network is comprised of 160 schools in 28 states, serving over 29,000 students. The objectives of this fund are to:

1. **Support** French-English dual language and immersion programs throughout the country, in particular in underserved communities
2. **Improve** and strengthen existing French dual language and immersion tracks
3. **Serve** tens of thousands of students each year while supporting the creation of new programs to serve many more.

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## HOSTING A FRENCH TEACHING INTERN

The French Teaching Internship Program offers U.S. public schools with dual language and immersion programs the opportunity to welcome young French educators to train as teaching interns in their classrooms. Teaching Interns at the K-12 level are sponsored for visas in the “J-1 Intern” category and train a minimum of 32 hours per week under a designated mentor teacher. The typical length of their internship in the U.S. is 9 to 10 months. The cost of hosting a French Teaching Intern is usually around \$6,000 for a school year. Please see attached FAQs for budget breakdown.

The French Dual Language Fund invites you to apply for a \$4,000 grant to support your school in hosting one or more French Teaching Interns during the 2019-2020 school year.

Please note that this grant is to be used as a financial support to recruit interns via the agency of your choice, either:

-through the Embassy in collaboration with the *Centre International d’Etudes Pédagogiques* (CIEP), a joint agency of the French Ministry of Education and Ministry of Foreign Affairs, and the visa sponsor agency CICD (Center for International Career Development); or

-a number of different agencies in the U.S. that facilitate French Teaching Interns, such as Amity

## WHO CAN APPLY

We invite teachers, parent organizations and administrators of American K-12 public schools and school districts who manage French dual language and immersion programs to apply for a grant in the amount of \$4,000 to support bringing a FTI to your school.

*Please note that the French Dual Language Fund awards only one French Teaching Intern Grant per school, per academic year.*

## ELIGIBILITY CRITERIA

Eligible applicants must:

- Be teachers, PTO, PTA or administrators at a U.S. public school, OR district administrators OR state-level administrators affiliated with a French dual language or immersion program.
- Work for a school, district or state Department of Education which has a French dual language or immersion program that has been in operation for 2 or more years, and that will serve 30 or more students in the 2019-2020 academic year.
- Demonstrate that French is used in at least 30% of instruction within the French dual language or immersion program.
- Commit to finding a suitable host family to accommodate the intern during his/her stay at your school.
- Provide a completed W-9 form with their application. If the application is selected, the grant will be disbursed to the entity whose name appears in box 1 of the W-9 form. See Grants Disbursement section on page 4 for more details.

## SELECTION CRITERIA

The selection will be need-based, focused on the ability of the school to accommodate the French Teaching Intern in a positive environment. Please complete *all* sections of the following application to be considered.

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## I. GENERAL INFORMATION

### OVERVIEW OF THE GRANT REQUEST

Your Name (Please also specify if you are representing a PTO or PTA) :

Who would you like to work with? (Please check which one applies)  CIEP  Other agency (such as Amity)

How many FTIs does your school wish to host in 2019-2020

Expected total budget for all FTI expenses in 2019-2020: \$

Has your school hosted FTIs in partnership with the Embassy/CIEP in the past? If yes, when?

Has your school hosted Teaching Interns or Teaching Assistants through other agencies in the past (ex. Amity Institute)? If so, please briefly describe your experience.

Has your school received a French Teaching Intern grant in the past?

### SCHOOL, DISTRICT, STATE AGENCY SUBMITTING PROPOSAL

Name of School or District:

Legal status :  
Traditional public/  
Public charter/ Other

Grade levels within your French dual language or immersion program

Date of Establishment of your program



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Is your French program recognized by the Label FrancEducation?  Yes  No  N/A

Number of students prospected in your DLI program in 2019-2020:

Goal for number of students in your DLI program by 2021:

**SCHOOL DIRECTOR/PRINCIPAL INFORMATION**

First name:

Last Name:

Job Title:

Department:

Email Address:

Phone Number:

**PRIMARY COORDINATOR INFORMATION**

*(if different than the Director/Principal)*

First name:

Last Name:

Job Title:

Department (if applicable) :

Email Address:

Phone Number:

**AGE OF STUDENTS IN YOUR PROGRAM**

*Check all that apply*

- Students, Pre-Kindergarten
- Students, Kindergarten – 3<sup>rd</sup> Grade
- Students, 4<sup>th</sup> Grade – 6<sup>th</sup> Grade
- Students, 7<sup>th</sup> Grade – 9<sup>th</sup> Grade
- Students, 9<sup>th</sup> Grade – 12<sup>th</sup> Grade
- Teachers
- School or District Administrators
- Other *(Please explain)*



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## DEMOGRAPHIC DATA OF THE STUDENTS IMPACTED

Number of students served/impacted by the FTI:

Percentage of students served qualifying for free and reduced lunch:

Does your school receive Title 1 funding?  Yes  No

Comments:

Please, provide information about diversity of students served below :

African American	%
Caucasian	%
Hispanic and Latino	%
Asia/ Pacific Islander	%
Native American	%

## II. NARRATIVE

### PROJECT NARRATIVE

*If your school is selected to receive a FTI grant, the FACE Foundation may use this summary in its external communication.*

**1) Please describe the tasks that will be given to the FTI in your school, and which grade(s) they will be working with (1,500 characters max).**



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2) Please describe the need in your school for this grant and how this grant will augment your existing resources to allow your school to host a French Teaching Intern (1,500 characters max).

3) Please describe how your school will provide mentorship for the French Teaching Intern and how you will address his or her professional development goals (1,500 characters max).



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### III. BUDGET BREAKDOWN

Please complete these sections for your application to be considered

1) Please fill-in an estimated budget in the table below.

	<i>Per month</i>	<i>Total</i>
Visa	N/A (one-time fee)	\$
Healthcare (if applicable)	\$	\$
Stipend	\$	\$
Other (specify)	\$	\$
Other (specify)	\$	\$
Other (specify)	\$	\$
	<i>Total</i>	<i>\$4,000</i>

Please note the \$4,000 awarded by the grant must be used directly to fund and accommodate (a) French Teaching Intern(s).

2) Please list all other funding sources for this project, including individuals and normal budgetary allocations.

Other funding sources:

- \$
- \$
- \$
- \$
- \$

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#### IV. GRANTS DISBURSEMENT

The FACE Foundation requires all candidates to submit a [W-9 form](#) with their application.

If the application is successful, the grant will be made payable to **the entity appearing in box 1 of the W9 form.**

The name of the entity will appear on the grant agreement. In cases where this entity represents the school district, the grant agreement will also include the attention of the candidate school or program. Please note that grants cannot be distributed to individuals.

Please state whether you would like the grant to be disbursed via:

Check, please specify:

Recipient address

OR

Wire Transfer, please specify:

Recipient bank name

Recipient bank ABA number

Payee's account number

Name and role of the person who will be signing the grant agreement (Director, Program leader, PTO/A President, District leader... please specify)

#### V. REPORTING

Provided I receive a grant, I agree to submit a brief **final report in June 2020**, via Survey Monkey.

Before submitting your application, please check that:

- ✓ you have completed all sections carefully, including "Narrative" and "Budget Breakdown"
- ✓ you are including a valid W-9 form with your application
- ✓ you have reviewed the attached FAQs

END OF APPLICATION